



State of Utah

JON M. HUNTSMAN, JR.  
Governor

GARY R. HERBERT  
Lieutenant Governor

## Department of Administrative Services

KIMBERLY HOOD  
Executive Director

### Division of Facilities Construction and Management

DAVID G. BUXTON  
Director

# MEMORANDUM

Date: 20 July 2007

To: Prospective Bidders

From: Dave McKay, Development Project Manager, DFCM

Reference: DLD/DMV Joint Facility  
DFCM Project No. 07037550

Subject: **Addendum No. 1**

This page serves as the cover/transmittal sheet for attachments itemized below.

---

***Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all documents whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum.***

**Item 1.** The DFCM 'Design Requirements' and 'Design Process' included in the RFP on the CD distributed at the Stage 2 Mandatory meeting on June 25, 2007, are out of date. While the same out of date (May 25, 2005) version is also on the DFCM website, the intended governing version is dated March 2006. This March 15, 2006 version is available on the DFCM website, [www.dfc.state.ut](http://www.dfc.state.ut) under standard documents. Only this March 15, 2006 version will contain the *High Performance Building Rating System* which will have an enormous effect on the initial design cost and the long term operating costs of this facility.

**Item 2.** On page 2 of 3 of 'Special Requirements' under 'Telephone and Computer Cabling' the following paragraph replaces the existing paragraph:  
"The bidder (design/build team) will coordinate the design and provision of a complete pathway in accordance with DTS (formerly ITS) standards. This is to include power; cooling 24/7, conduit, cable trays, painted plywood, and other such mounting substructures. Adequate capacity and accurate location of this system is essential to the success of the facility particularly the system feeding the customer service stations. Power poles are not allowed. DTS and its subcontractors will pull and terminate the voice/data cabling. Glass fiber from the nearby Corrections Administration Building will need to be run to this new joint facility. Bidder must provide pathway (likely a pair of 2" conduits) to his project location in accordance with decision from Loren Casterline of DTS. Loren may be contacted at 538-3319."

**Item 3.** On page 3 of 3 of 'Special Requirements' under '1% for Arts Allowance' Eliminate the existing language. The Percent for Art program will provide any required allowance or accommodation for the artwork that is finally selected. DFCM asks for the bidders cooperation as artist and artwork are selected.

**Item 4.** On page 3 of 3 of 'Special Requirements' under 'Utilities and Impact, Connection, Permits and Fees' substitute the following language:

"Bidder shall coordinate all connections to existing utilities with the appropriate governing body. Bidder shall be responsible for payment of all special permit fees and connection fees, not impact fees. The general building permit and the associated fee are not a project requirement since Enzo Calfa, the State Building Official, and DFCM are responsible for plan review and inspections. Design must be complete and reviewed before proceeding with the placement of specific elements of the building. DFCM is attempting to derive those standard costs with the various governing bodies such as South Valley Sewer District for inclusion in the final addendum. See Items 15 & 16.

**Item 5.** On page 3 of the RFP under 'INVITATION TO SUBMIT PROPOSALS', on page 4 of 'Procurement Process' and under 'PROJECT SCHEDULE ...Prime Contractors Turn In...Place' substitute the following new location for submission of all proposal documents:

"The proposal documents that are requested in the RFP must be submitted to DFCM, Room 4110, State Office Building, Salt Lake City, Utah, by the dates and times shown in the Project Schedule."

Failure to meet these dates, times, and locations, could render a design/build team ineligible for final interviews and the stipend of \$15,000.

**Item 6.** On page 2 of 'Procurement Process' under 'Time' substitute the following for the second paragraph:

"It is anticipated that an agreement will be given to the contractor for signature following concurrence of the design and accepted scope of work, including any accepted deviations from the program, and accepted cost adjustment if required. The actual notice to proceed will be promptly issued following the return of the signed agreement and bonds by the contractor. The actual completion date will be based on the contractor's proposed schedule, and any adjustments that are required due to the refined scope of work established following award, which are documented in the agreement.

**Item 7.** On the 'PROJECT SCHEDULE' under 'Subcontractor List Due' add the following clarification:

"A listing of subcontractors is not required at the time of submission in a design/build delivery, but is required to be submitted to DFCM at the time subcontractor selection is completed by the general contractor."

**Item 8.** When carpet is required by the Facility Program Bidder shall provide carpet tile per the current statewide contract. See Purchasing website at [www.purchasing.utah.gov](http://www.purchasing.utah.gov). Click on State Contracts for details. You should find Wall 2 Wall Floor Coverings; ReSource Utah, and Henriksen/Butler Design Group with valid **carpet tile** contracts. Bidders are not bound by 'State Contract' prices; they are allowed to 'bid' this project if they choose or they may choose to just quote extensions of their existing contracts..

**Item 9.** The Mechanical guidespec is under revision again. It will be distributed by noon July 23, 2007, via e-mail to each team. Design/build teams are reminded of the repeated discussion of inadequate ventilation for the equipment, patrons, and employees in the currently occupied facilities. Please size equipment in recognition of this experience.

**Item 10.** Metal locker guidespec will show double tier locker size as 12"w x 36"h x 12"d .

**Item 11.** If mechanical equipment is placed on the rooftop, **stair access** must be provided to allow for convenient access of tools, parts, and technicians.

**Item 12.** With reference to drawing requirements on page 2 of the Procurement Process portion of the RFP. Drawing sheets may be enlarged beyond the 24"x 36" board or the scale may be modified. Exercise caution in making this choice since not all selection committee members are accustomed to scale changes.

**Item 13.** The following portions of the work have been restricted to the competitors listed:

Building Automation Controls: TAC: INET or VISTA  
RICHARD ZETA

Fire Alarm System: SILENT KNIGHT 5808  
FIRELITE

Access Control System: TAC: INET  
WIN DSX

Queuing System: Q-MATIC  
NEMO QUEUE

**Item 14.** The remote drive-up system is to be (3) lanes of Hamilton Air HA-45 remote drive-up system.

**Item 15.** After contacting South Valley Sewer District the Bidder shall allow \$20,000 for connection fee which includes a required review and inspection fee.

**Item 16.** The project falls under the jurisdiction of Draper City Water. DFCM has been unable to find out the connection fee that the Bidder must allow in his proposal. As described in item 4 above it remains the Bidder's responsibility to obtain and include such charges in the Cost Proposal.

**Item 17.** The Bidder is reminded of the responsibility to comply with the requirements of the Utah Department of Environmental Quality including any permits and fees for fugitive dust plan and storm water prevention plan & permit..

**Item 18.** There is no loading dock or loading dock equipment required.

**Item 19.** Customer Service Areas L7 & M8: It is likely that the gross area of these spaces will need to be increased to 5600gsf each to accommodate 17 stations and total of 30 testing kiosks in L7 and 24 stations in M8. L7 & M8 customer seating remains at 150 people. Further, 'shark tank' and queuing described in L6 and M9 Lobbies really must be within the L7 and M8 areas. Therefore, the remaining space may be reduced for L6 and M9 spaces to 200nsf each with the addition of 200nsf to each of the L7 & M8 areas.

**Item 20.** Final Interviews will be held in the 4110 Front Conference Room which is not as large as Room 4112 which is frequently the site of final interviews.

**Item 21.** Base Bid will exclude costs for the Draper City requirements for Sivogah Court/Minuteman Drive Intersection and the costs for the Commercial Driver License/Motorcycle Range. Those excluded costs should be presented as Alternate #1.